

**BEECHWOOD HILLS CHRISTIAN CAMP  
RETURNING STAFF APPLICATION 2018**

Name: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ How long at above address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Marital Status: \_\_\_\_\_

# of Children: \_\_\_\_\_ Church Affiliation: \_\_\_\_\_ Name of Congregation attending: \_\_\_\_\_

Do you have any physical or mental handicaps the camp Administrator should know of? \_\_\_\_\_  
Explain: \_\_\_\_\_

Please check the week(s) you wish to work:

- Junior Week – June 24-28, 2018—Ages 8-11
- Intermediate Week—July 8-12, 2018—Ages 12-15
- Senior Week—July 22-26, 2018—Ages 16-18

Desired Position. Please number all positions you would accept, in order of your interest, with 1 being your first choice. We will do our best to accommodate.

	Director		Assistant Cook		Crafts Teacher
	Assistant Director		Kitchen help		Archery Teacher
	Activity Director		Life Guard		Marksmanship Teacher
	Counselor		Canteen Worker		Assistant Counselor
	Bible Teacher		BLT Leader		Cook
	Nature Teacher/Science		Health Officer		Clean-up Kitchen
	Clean-up Saturday morning		BLT Leasders		

If you are accepted as staff and have children who are too young to be campers and your will bring them with you, please list name and ages:

\_\_\_\_\_

If accepted as staff member, what is your housing preference? Please check one.

- Stay in staff housing on the hill or in a camper cabin. (If Available)
- Stay in R.V. Park
- Stay at home and commute to camp
- Tent

Have you ever been convicted of, adjudicated for, or are you now under investigation for a sex offense?

I hereby certify that I, as a member of the Beechwood Hills staff having direct contact with children, **have not been convicted of an offense other than minor traffic violations** or as per the information given below. I also give my consent to have a criminal records check by the Michigan State Police and/or the Department of Consumer & Industry Services, and/or a national background check.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**BEECHWOOD HILLS CHRISTIAN CAMP**

Health History Statement of: \_\_\_\_\_ Birthdate: \_\_\_\_\_

**All information contained in this section will be kept confidential and only shared with essential staff members.**

**Emergency Contact Information**

Please give the name and the number of someone other than parent or guardian who can be reached in an emergency in the event that no one can be reached at the above numbers.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Add'l Phone Number: \_\_\_\_\_

**Medications currently using (Prescription and Over-the-Counter):**

**All medications, including over-the-counter, need to be left with the camp nurse in their original container.**

TYPE (NAME)	FREQUENCY	DOSAGE	CURRENTLY USING?

Are your immunizations currently up to date?

Please list any allergies (food, medication, etc.)

Please list any physical or behavioral considerations:

Please list any current infectious diseases:

**RELEASE:** I hereby give permission to medical personnel selected by the camp staff to order X-rays, routine tests, and treatment for myself. In the event of an emergency, I hereby give permission to the physician selected by BWH to hospitalize, secure proper treatment, order injections and/or anesthesia and/or surgery to the staff member listed above. I further authorize the release of the medical information contained on the Health History Record to appropriate medical personnel and/or the health coverage insurance company. In addition, I hereby release BWH, its employees or agents from liability associated with participation in camp activities. I understand that if I do not have medical insurance, I, as the individual, will be responsible for any medical expenses in the event of a sickness and/or injury. I understand that there are risks involved in participating in recreation activities and other programs related to participation in staff functions.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## BEECHWOOD HILLS CHRISTIAN CAMP

### Staff Information

**NOTE! Deadline date for staff applicants is May 31.**

**Please mail application to:  
Beechwood Hills Christian Camp  
3144 22<sup>nd</sup> Street  
Hopkins, MI 49328**

### Orientation

All staff members are required to attend a mandatory staff training and orientation. Dinner will be served. A letter will go out once the application and Central Registry form have been received and accepted informing you what position you have been given. Staff positions are not necessarily given based on when application is received. The Orientation will be the Saturday evening before the week you will be working. All Directors, Counselors, and Co-Counselors asked to stay for their Orientation due to it being longer. Church Service will be available Sunday morning at camp.

Orientation Dates:

June 23, 2018: 5:00 pm

July 7, 2018: 5:00 pm

July 21, 2018: 5:00 pm

### Policy Changes to Remember for 2018:

#### Visitor Policy:

Part of the magic of camp is making great friends while being away from home. We ask that there be no social visits to campers or staff during sessions as it can be very difficult on other campers. If any individual plans on volunteering a day or even a few hours, please fill out a staff application and submit this application to the Administrator before the deadline of May 1<sup>st</sup>. A Central Registry Clearance form is also required to be submitted to the State of Michigan to volunteer.

If a visit to the camp is necessary, please contact the Administrator prior to visiting at (269) 793-7565. Upon arriving please sign in at the office and present valid photo identification. A visitor badge will be issued at check in and required to be worn during the visit.

#### Photo/Video Release

I also give my permission for my child to be photographed or videotaped and allow Beechwood Hills to release said pictures for publicity purposes.

Staff Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_